



1. Memorandum of Understanding (MoU)

ERASMUS+ PROGRAM
KA102 VET Learner AND Staff Mobility
2023-2027

1. Objectives of the Memorandum of Understanding

The Memorandum of Understanding (MoU) forms the framework for cooperation between the competent institutions. It aims to establish mutual trust between the partners. In this Memorandum of Understanding partner organisations mutually accept their respective criteria and procedures for quality assurance, assessment, validation and recognition of knowledge, skills and competence for the purpose of transferring credit.

	<input type="checkbox"/>	No
	<input checked="" type="checkbox"/>	Yes – these are:
Are other objectives agreed on? Please tick as appropriate	<p>1) Learner's internship. The parties intend to cooperate on mutual organization mobility periods of 2-14 weeks duration funded by an Erasmus+ project for their own VET students either at the other partner's organisation or in companies approved for work practice by the other partner.</p> <p>2) Staff internship of 2 days-2 months duration may be arranged at the other partner's organisation or partner network.</p>	



Røros videregående skole
Rørosen jáarhkeskuvle



2. Organisations signing the Memorandum of Understanding

Partner 1. Sending organization

Country	Norway
Name of organisation	Røros videregående skole
Address	Sundveien 12, Postboks 301, 7361 Røros
Telephone	+47 74175800
E-mail	postmottak.rorosvgs@trondelagfylke.no
Website	Røros videregående skole (trondelagfylke.no)
Contact person	Name: Aina Engan Døhl Position: International Coordinator
Telephone	+47 95056297
E-mail	aindo@trondelagfylke.no
Organization ID:	E10124790

Partner 2. Host organization

Country	Finland
Name of organisation	Tampere Vocational College Tredu
Address	P.O. Box 217, 33101 Tampere
Telephone	+ 358 03 56 5611
E-mail	tredu.international@tampere.fi
Website	www.tredu.fi
Contact person	Name: Ene Härkönen Position: International coordinator
Telephone	+ 358 41 730 4420
E-mail	Ene.harkonen@tampere.fi
Organization ID:	E10206036



Røros videregående skole
Rørosen jårhkeskuvle



3. The training program(s) or qualification(s) covered by this MOU

Qualification 1: Vocational Qualification in Building and construction; carpentry and other

Target groups	Students
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	The actual learning outcome will be the same as that for local students/apprentices in the host country at the same level of training and in the same VET program. This will be specified in the Learning Agreement.



4. Division of responsibility in connection with mobility periods

Responsibility	As sending partner	As receiving partner
Preparation of MOU	X	X
Provide the sending/hosting companies and the participants with all necessary information (contact person etc.) and documents to be signed before, during, and after the mobility period	X	X
Guarantee information and communication between partners	X	X
Prepare Learning Agreement: Clarify Learning outcomes, Units of Learning outcomes and assessment form.	X	X
Guarantee and organize suitable work and training placement in the professional field of the student/apprentice or staff		X
Sign Europass (or similar certificate of participation) and Learning Agreement drafted by the sending partner	X	X
Select, inform, and prepare the student/apprentice or staff	X	
Arrange insurance (travel, health, work, accident, and liability)	X	
Provide information about cost of living, flat, accommodation		X
Arrange accommodation for student/apprentice/staff	X	
Provide Safety instruction, working clothes and safety equipment if necessary	X	X
Provide funding for meals during the mobility period	X	
Provide funding for cost of living	X	
Arrange travel	X	



Organize tutoring in the company		X
Carry out assessment		X
Participate in feedback of the whole work-based learning period	X	X

5. Assessment, documentation, validation and recognition

By signing this Memorandum of Understanding, we conform that we have discussed the procedures for assessment, documentation, validation and recognition and agreed on how this will be done (according to each individual Learning Agreement)

6. Validity of this Memorandum of Understanding

This Memorandum of Understanding is valid from: 1.1.2023 to 31.12.2027

7. Evaluation and review process

The work of the partnership will be evaluated and reviewed every year by 30 of June.

8. Signatures

Organisation / country	Organisation / country
Røros videregående skole Norway	Tampere Vocational College Tredu Finland
Name, role	Name, role
Hilde Knutsen Head Principle	Kirsi Viskari Director of VET
Signature:	Signature:
Place, date	Place, date
Røros / - 2023	Tampere / - 2023

